



AUTHORIZATION FOR RELEASE OF REFERENCE INFORMATION

In compliance with the federal Family Education Rights and Privacy Act of 1974, Nicolet College is restricted from disclosing certain information from your student records. You may grant permission for Nicolet College to disclose information about your potential as a future employee by completing this form.

Student Information (print clearly)

_____ First Name	_____ M.I.	_____ Last Name	_____ Student ID Number
_____ Mailing Address			_____ Date of Birth (M/D/Year)
_____ City	_____ State	_____ ZIP Code	_____ Phone Number

I authorize _____ (name of faculty/staff member) to disclose information about my performance as a student at Nicolet Area Technical College and my potential as a future employee. I authorize this disclosure of information to:

_____ First and Last Name of Individual / Name of Agency/Employer, etc.	_____ Phone Number		
_____ Mailing Address	_____ Fax Number		
_____ City	_____ State	_____ ZIP Code	_____ Email

I understand this disclosure is being made for the purpose of providing information that will be used, in part or in whole, by the above named organization or individual to assess my suitability for employment. Further, I authorize the above named Nicolet faculty or staff member to provide an honest assessment, in his/her view, of my performance as a student at the College and my potential as an employee.

This authorization is valid for one (1) year from the date of signature. However, I understand that I can revoke this authorization at any time by providing the faculty/staff member a signed, written statement regarding my desire to discontinue the authorization.

_____ Student Signature	_____ Date
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Note: A signed Authorization for Release of Confidential Information form is required if the student wishes to authorize the release of official student records (GPA, transcript, academic progress, registration information, financial aid information, etc.) to a third party. This form is available on the Nicolet website or at the Welcome Center (UTC Room 210) or by emailing classes@nicoletcollege.edu