

**TECH PREP PARTNERSHIP PROJECTS**  
**SPONSORED BY THE NORTHWOODS SCHOOL TO WORK CONSORTIUM**

Tech Prep Partnership Projects are available to educators serving grades 7-12 and who live in the Nicolet College Service Delivery Area. The purpose of these Partnership Projects is to provide School to Work teams with an opportunity to pursue their own staff development interests. These mini-grants are for staff development purposes only. They must be used to increase the instructional skill level of teachers.

The Partnership Project is designed to provide opportunities for teachers to gain expertise through staff development. The \$500 grants are applied for by building School to Work teams. The funds may be used to reimburse the district for substitute teachers, in-service presenters, to pay teachers an hourly rate consistent with the district's negotiated agreement for work done outside the school day, to pay for teacher study materials (not student materials), or to pay for training a lead teacher who will train others.

Tech Prep Partnership Project Guidelines

1. Approved Partnership Projects will identify specific skills acquired as a result of the project.
2. Approved Partnership Projects will include content in one of the following areas:
  - a) Integrated/applied instruction.
  - b) Curriculum development implementing School to Work priorities.
  - c) Content which the Northwoods Consortium has supported through training: Dimensions of Learning, Performance Assessment, CORD Applied Curriculum, and Learning Styles.
3. Approved Partnership Projects will include one of the following processes:
  - a) In-service plus follow-up: staff can receive additional in-service training. However, the emphasis for this component is placed on plans for follow-up. In other words, what will staff do to use the information gained through training? *A presentation to other staff members, the development of curriculum, and additional study of readings as a small group are some examples of follow-up experiences.*
  - b) Peer coaching: staff work in pairs as new strategies are implemented in the classroom. One staff member teaches while the other observes. The observer gives feedback on how the strategy was implemented.
  - c) Study groups: small groups of teachers work together to study a book, journal articles, videos, etc. The group discusses the materials and applies them to their school.
4. Approved Partnership Projects will demonstrate participants' application and/or implementation into their own classrooms.
5. Approved Partnership Projects will encourage collaborative efforts between the School to Work team and the school staff.

**NORTHWOODS SCHOOL TO WORK CONSORTIUM  
TECH PREP PARTNERSHIP PROJECTS APPLICATION**

Submission date: \_\_\_\_\_

District: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Beginning Date of Project: \_\_\_\_\_

Ending Date of Project: \_\_\_\_\_

Names of School to Work Team Members:

_____	_____
_____	_____
_____	_____
_____	_____

1. Competencies/skills to be gained.
  
  
  
  
  
  
  
  
  
  
2. Provide a description of your Partnership Project (the description should incorporate each of the five guidelines listed on the previous page).
  
  
  
  
  
  
  
  
  
  
3. Identify the content area. Choose one from the guidelines #2.
  
  
  
  
  
  
  
  
  
  
4. Identify the staff development process. Choose one from the guidelines #3.
  
  
  
  
  
  
  
  
  
  
5. Develop a budget for this project (maximum of \$500 and not more than 10% for materials).

6. Describe how teachers will apply what they have learned in their classrooms.

Principal's Approval of Project: \_\_\_\_\_  
(signature and date)

**NORTHWOODS SCHOOL TO WORK CONSORTIUM  
TECH PREP PARTNERSHIP PROJECTS REIMBURSEMENT FORM**

District: \_\_\_\_\_  
Project Focus: \_\_\_\_\_

Total Expenditures

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Total: \_\_\_\_\_

I certify that all disbursements reported here are properly substantiated and reconciled with the financial transactions of this district's general ledger.

\_\_\_\_\_  
(Signature of District Representative and Date)

To obtain reimbursement this form and a **detailed summary** of the grant activities must be submitted to the Northwoods School to Work Council before **June 30, 2006**. Please comment on benefits of training, staff reactions, and any plans for implementation.

Reimbursement will be made only to the district or school receiving the Partnership Project. No individual reimbursement or payment to vendors, etc.

**PLEASE ATTACH YOUR PARTNERSHIP PROJECT SUMMARY TO THIS FORM.**